

Submitted by:	Note to users: OPEN IN DESKTOP to make additions/revisions Theresa Adelman-Mullally	Handouts: (see Committee Attachments Folder for the month)	☒ Yes ☐ No
Attendance:	Non-Voting Ex-Officio: ☐ Caroline Mallory, Dean, ☐ Rebekka Darner, Associate Dean of Academics; ☐ Kileigh Guido, Assistant Dean for Student Services Voting: ☐ Theresa Adelman-Mullally, ☐ Sheryl Henry, ☐ Paula Porter, ☐ Megan Rappleyea, ☐ Michele Shropshire, ☐ Jessica Sullivan, ☒ Barbra Oldenburg, ☐ Madison Pettit, ☐ Cherrill Stockmann (Graduate Student Representative Vacancy) (Quorum is 50% +1; 6 voting members in attendance is required for business to occur)		

Agenda Item / Time Allotted	Discussion with Next Steps, Responsible Party, Timeline <i>NOTE: Ensure that all attachments are included.</i>	Recommendations/ Actions	Include in next Student Handbook (SH), Faculty Handbook (FH), Catalog (C), for Accreditation purposes (A), or N/A
Call meeting to order 1 minute	Chair called meeting to order at 00:00 pm	none	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Approval of minutes from previous meeting 2 minutes	Present minutes from November 4, 2025 for approval. Corrections – Click here to enter name motioned to approve the minutes. Click here to enter name seconded motion. Motion passed. Minutes from the previous meeting were approved.	Motion to approve minutes.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

Agenda Item / Time Allotted	Discussion with Next Steps, Responsible Party, Timeline <i>NOTE: Ensure that all attachments are included.</i>	Recommendations/ Actions	Include in next Student Handbook (SH), Faculty Handbook (FH), Catalog (C), for Accreditation purposes (A), or N/A
Approval of Consent Agenda 2 minutes	Present the Consent Agenda for adoption. <i>(If there are adoptions go line by line through consent agenda to verify objection to items remaining on the consent agenda. Following this, motion, second and vote to adopt revised consent agenda. Then the regular agenda will need approval by way of move, second, adoption of regular agenda by majority vote.)</i>	Motion to adopt the Consent Agenda.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Approval of regular agenda 2 minutes	Present the Regular Agenda for approval. Corrections- Click here to enter name motioned to approve the agenda. Click here to enter name seconded motion.	Motion to approve the Regular Agenda.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Consent Agenda – Executive Committee Theresa Adelman- Mullally	-SAVE THE DATE!! The State of the College meeting will be January 22 nd from 12-1330. More information will be forthcoming. -The Workload Policy committee has received necessary feedback and will integrate into the final draft before presenting it to the faculty for a final vote. -The advertisement for part-time faculty has successfully generated submission of applications. -Thank you for helping fill many of the Spring 2026 teaching needs, there are still opportunities available! -The “Snack Pantry” for students is re-opened and located in the student kitchen area in the NSL (near the original entrance). -Please consider attending Pinning, Graduation, and/or Stethoscope ceremonies...faculty presence is incredibly meaningful for the students as they approach these milestone moments! -Thank you for participating in the campus visit for the MCN Dean candidate!	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

Agenda Item / Time Allotted	Discussion with Next Steps, Responsible Party, Timeline <i>NOTE: Ensure that all attachments are included.</i>	Recommendations/ Actions	Include in next Student Handbook (SH), Faculty Handbook (FH), Catalog (C), for Accreditation purposes (A), or N/A
Consent Agenda – College Elections Committee (CEC): Sheryl Henry	Ballots for electing the CRC and CC Graduate Student Representative have been distributed.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☐ N/A
Consent Agenda – Undergraduate Mennonite Curriculum Committee (UMCC): Janet Loveverde	None received.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☐ N/A
Consent Agenda – Undergraduate Program Committee (UPC): Susie Watkins	Did not meet, no report.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

Agenda Item / Time Allotted	Discussion with Next Steps, Responsible Party, Timeline <i>NOTE: Ensure that all attachments are included.</i>	Recommendations/ Actions	Include in next Student Handbook (SH), Faculty Handbook (FH), Catalog (C), for Accreditation purposes (A), or N/A
Consent Agenda – Graduate Program and Curriculum Committee (GPCC): Kirsten Clerkin	See Regular Agenda for items.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

Consent Agenda – Committee College Research Committee (CRC): John Blakeman	The College Research Committee would like to highlight the following discussions/actions from our November 13, 2025, meeting: • We again discussed updates on the MCN Scholarship and Innovation Forum that will be held Thursday, April 9, 2026, from 3 pm to 5 pm on Zoom. Please hold this event on your calendar! Additional details are forthcoming. A call for abstracts was sent by Ms. Elizabeth Kosuth on Monday, November 3. Please share with practice partners, as well. We would love to have participation from inside and outside MCN! • Submissions for the Fiscal Year 2027 MCN University Research Grant are now being accepted. All types of research questions and designs will be considered. Proposals are due the first Monday after spring break in March (March 16, 2025) by 5 pm. They should be emailed to Elizabeth Kosuth (ehkosut@ilstu.edu), copying John Blakeman (jrb1ak1@ilstu.edu), College Research Committee chair. Additional information can be found at this website: https://nursing.illinoisstate.edu/research/university-research-grant/ • We discussed potential revisions to the Fiscal Year 2028 University Research Grant (URG) guidelines, largely based on the feedback received from the URG survey that was sent out by the CRC earlier this fall. We will begin work on revising the URG guidelines for the future. We emphasize that the guidelines for the Fiscal Year 2027 URG will <u>not</u> be changed; the 2027 URG proposals are due March 16. However, we are looking ahead to the 2028 call and plan to streamline the process and hope to be responsive to the feedback received on the survey. • Dr. Jessie Casida presented draft metrics that can be used to help MCN track outcomes related to research/scholarship/innovation. The committee discussed the strategic plan and how to incorporate it into the committee's work going forward. • We reviewed Fiscal Year 2026 URG submissions. We will further discuss them at our December meeting and make final funding decisions at that time.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Consent Agenda – Assistant Dean	None received.	Click here to enter text.	☐ SH ☐ FH ☐ C

Agenda Item / Time Allotted	Discussion with Next Steps, Responsible Party, Timeline <i>NOTE: Ensure that all attachments are included.</i>	Recommendations/ Actions	Include in next Student Handbook (SH), Faculty Handbook (FH), Catalog (C), for Accreditation purposes (A), or N/A
for Academic Services: Kileigh Guido			☐ A ☒ N/A
Consent Agenda – Associate Dean for Academics: Rebekka Darner	None received.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Consent Agenda – Dean: Caroline Mallory	See report from the Executive Committee above.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Open to Public Comment: 5 minutes (An individual speaker will be permitted to take two (2) minutes for his or her presentation)	Click here to enter text.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☐ N/A

Agenda Item / Time Allotted	Discussion with Next Steps, Responsible Party, Timeline <i>NOTE: Ensure that all attachments are included.</i>	Recommendations/ Actions	Include in next Student Handbook (SH), Faculty Handbook (FH), Catalog (C), for Accreditation purposes (A), or N/A
Dr. Anna Smith, Provost Fellow and/or Dr. Cooper Cutting, AVP: 15 min	Update on AI initiatives across campus, listening session for ensuring college faculty input. Dr. Anna Smith, currently serving as a Faculty Fellow in the Provost's Office, and Dr. Cooper Cutting, AVP, are interested in working with MCN Shared Governance to disseminate some information about the responsible use of AI and conduct a listening session. They will provide a brief update on initiatives related to artificial intelligence across campus and to find out how best to coordinate a listening session for faculty in each college to make sure that future initiatives are led with faculty input.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☐ N/A
College Council Chair- T. Adelman-Mullally: 5 minutes	The MCN Bylaw amendments were submitted to the rules committee on 11/4/25. It looks like the Rules Committee have multiple time sensitive items on their agenda for November. We are cancelling the January 6 College Council meeting. (Rationale: students are on break, presenting a hardship for our student representative, and/or prevent their attendance and participation). *The MCN website needs updated to note the cancellation.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☐ N/A
College Council Chair- T. Adelman-Mullally: 10 minutes	The remaining CC meetings are Feb 3, Mar 3, Apr 7, and May 5. Which meetings should we plan to hold on the Springfield Campus?	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☐ N/A

GPCC Chair-Kirsten Clerkin: 30 min	1. Course Policies/Change to Handbook: Instructors in FNP clinical courses (NUR 471, 473, 475, and 477) have historically provided students with a “Course Policies” document in addition to the course syllabus. All but one of the sections of the Course Policies document are included either in the clinical course syllabi or in the graduate student handbook. Because this document is largely duplicative, the form is no longer needed. The section of the Course Policies document that is not included elsewhere was revised to update language to be more inclusive and specific. (Motion rationale: Discontinuing the Course Policies document removes the burden on the students to review and follow an additional, largely duplicative, form. Once the updated language is approved, all the information from the Course Policies document will be included either in the clinical course syllabi or the graduate student handbook, so the document is no longer needed.) 2. Graduate Student Statistic Requirement: -In the post-master DNP program, students are required to take a grad level statistics course within one year of starting the program, or, if they’ve taken the course more than one year ago, they have the option of taking a proficiency exam. Instructors report that students are doing well except that there is some deficiency in using SPSS. -There is no data regarding the effect on success whether they have the exam or the class. Dr. Kim does a one-week recap of the grad stats course in 535 and 540; his opinion was that we should keep the one-year currency requirement. Meanwhile, it was suggested that we provide students with resources to raise their proficiency in using SPSS. -Repeating a statistics class within one year of doctoral program enrollment is a barrier for some students and may cause delays in their plan of study and deter some students from enrolling in a doctoral program. Additionally, the subsequent doctoral stats and data management classes in the doctoral plan of study may be taken several years after the required stats class. (Motions rationales: There is no data supporting the one-year currency requirement for the statistics course before entering doctoral studies. It is prolonging students’ plans of study and may be a deterrent for enrollment in a doctoral program. In the doctoral applicant interview process, the expectation for statistics proficiency will be communicated.) 3. Remove NUR 569: NUR 569 is an advanced finance course that was created for the DNP program for nurse leaders in the DNP program. NUR 451 (the introductory finance class) is a prerequisite for NUR 569. Currently the MSN-DNP and post MSN to DNP plans of study do not require NUR 569. The previous motion from	1. GPCC moves to discontinue the Course Policies document and include the following section in the graduate student handbook: Expectations for Conduct in Clinical Settings Students are expected to demonstrate behaviors that support safe, respectful, and reliable participation in clinical learning environments. The following actions are considered unacceptable and will result in review or disciplinary action: 1. Arriving late to clinical or failing to notify the preceptor and faculty of an absence (“no-call/no-show”). 2. Cancelling scheduled clinical hours without appropriate notice or	☒ SH ☐ FH ☒ C ☐ A ☐ N/A
---	--	--	---

	academic year 2024-2025 to require NUR 569 for students who had an MSN finance course (NUR 451) to take NUR 569 in the DNP program has not been submitted through the University Curriculum system due to a change in the curriculum system and ongoing discussion about NUR 569. Since the DNP program was established, NUR 569 has only been offered once due to low enrollment. Stakeholders including the current and incoming DNP Sequence lead recommend removing NUR 569 from the course catalog due to feasibility, low enrollment, and equity. (Motion rationale: The historic and projected enrollment for NUR 569 is low. There are concerns about equity with requiring some students who have had a graduate finance course [NUR 451] to take an extra course [NUR 569] while other students [such as FNP students] would only be required to take NUR 451 in the doctoral program.)	justification more than twice. 3. Displaying disrespectful, disruptive, or inappropriate behavior toward patients, preceptors, staff, or other providers at the clinical site. 4. Using offensive language or making inappropriate jokes. 5. Engaging in any behavior that undermines the integrity of and trust in the student, Mennonite College of Nursing, Illinois State University, or the nursing profession. 2a. GPCC moves to modify Graduate statistics requirement timeframe for students entering the PM-PhD and the PM-DNP. 2b. GPCC moves to eliminate the current requirement policy for successfully	
--	---	--	--

Agenda Item / Time Allotted	Discussion with Next Steps, Responsible Party, Timeline <i>NOTE: Ensure that all attachments are included.</i>	Recommendations/ Actions	Include in next Student Handbook (SH), Faculty Handbook (FH), Catalog (C), for Accreditation purposes (A), or N/A
		completing a graduate level statistics course within one year of entering a doctoral program. 3. GPCC moves to remove NUR 569 from DNP Plan of Study and Course Catalog.	
Adjourn 1 minute	Chair called for the meeting to be adjourned. Enter name seconded that motion. Meeting was adjourned at 00:00 pm.	none	☐ SH ☐ FH ☐ C ☐ A ☒ N/A