Submitted by:	Note to users: OPEN IN DESKTOP to make additions/revisions Theresa Adelman-Mullally	**Handouts:** (see Committee Attachments Folder for the month)	☒ Yes ☐ No
Attendance:	(Quorum is 50% +1; 6 voting members in attendance is required for business to occur)		

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Call meeting to order 1 minute	Chair called meeting to order at 00:00 pm	none	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Approval of minutes from previous meeting 2 minutes	Present minutes from October 7, 2025 for approval. Corrections – Click here to enter name motioned to approve the minutes. Click here to enter name seconded motion. Motion passed. Minutes from the previous meeting were approved.	Motion to approve minutes.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Approval of Consent Agenda 2 minutes	Present the Consent Agenda for adoption. *(If there are adoptions go line by line through consent agenda to verify objection to items remaining on the consent agenda. Following this, motion, second and vote to adopt revised consent agenda. Then the regular agenda will need approval by way of move, second, adoption of regular agenda by majority vote.)*	Motion to adopt the Consent Agenda.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

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Approval of regular agenda 2 minutes	Present the Regular Agenda for approval. Corrections- Click here to enter name motioned to approve the agenda. Click here to enter name seconded motion.	Motion to approve the Regular Agenda.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Consent Agenda – Executive Committee Theresa Adelman-Mullally	-Reviewed Annual Committee reports (2024-2025), sparking discussion of ongoing communications with CCNE re: Standard H3 for the RN-BSN program. -Graduate Student representative to CC not able to attend. Alternate has not responded to inquiry sent 10-14. -Reviewed Budget issues to be presented in the College Wide Meeting on 10-23-25. -Reviewed progress on the Workload policy (nearly ready for the next step in the process) -The Dean Search Committee is conducting the first round of interviews with two candidates, more candidates may be considered. -Discussed November College Council Agenda items.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Consent Agenda – College Elections Committee (CEC): Sheryl Henry	None received.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

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Consent Agenda – Undergraduate Mennonite Curriculum Committee (UMCC): Janet Loverde	Heather Wiegand and Teresa Novy agreed to represent curriculum committee in the ad hoc committee for ATI remediation plan.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Consent Agenda – Undergraduate Program Committee (UPC): Susie Watkins	• In October an Admissions Adhoc Committee was established for Traditional and Accelerated BSN application review for this application cycle consisting of Melissa Moody, Kileigh Guido, Susie Watkins and Denise Hammer. • If a student fails, and is re-admitted, they will not be able to take the accelerated courses over the summer semester since they are already at higher risk for performance and need to be in a 16-week course. These students need to wait until the fall and retake the course in traditional BSN course format. This is not in the student handbook, therefore an official vote was not needed. The general consensus was supported by committee members. • An ATI Adhoc committee has been established with members consisting of Heather Wiegand, Sandy Nielsen, Denise Hammer, and Teresa Novy. They are gathering data and will make an ATI remediation policy recommendation in Spring 2026 that will be vetted through College Council. • An editorial change will be made to the Student Handbook to update language regarding “Ticket In” for simulation to no longer indicate the “Ticket-In” must be typed and printed. These are now submitted electronically, and the handbook language needs to reflect this new method. • The committee reviewed applications for the Bone Scholarship and decided to nominate four eligible students	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☐ N/A

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Consent Agenda – Graduate Program and Curriculum Committee (GPCC): Kirsten Clerkin	See Regular Agenda Item	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

Consent Agenda – Committee College Research Committee (CRC): John Blakeman	The College Research Committee would like to highlight the following discussions/actions from our October 21, 2025 meeting: • We discussed updates on the MCN Scholarship and Innovation Forum that will be held Thursday, April 9, 2026, from 3 pm to 5 pm on Zoom. Please hold this event on your calendar! Additional details are forthcoming. • We reviewed survey responses regarding the MCN University Research Grant (URG) and have begun developing strategies to facilitate URG submissions. (This survey was sent to tenured/tenure-track faculty, seeking feedback on the MCN URG.) For the FY 2027 URG call for proposals, we will include a frequently asked questions document and are also finalizing a website dedicated to the MCN URG (on the MCN website). We continue to discuss other ways to enhance the URG experience, including potentially developing a recorded webinar/workshop on how to write/submit a URG and also overhauling the URG guidelines (goals for the future). We are also considering the best way to share examples of previously funded URGs. Some of this work may be included as a goal for the 2026-2027 academic year. • Submissions for the Fiscal Year 2027 MCN University Research Grant are now being accepted. All types of research questions and designs will be considered. Proposals are due the first Monday after spring break in March (March 16, 2025) by 5 pm. They should be emailed to Elizabeth Kosuth (ehkosut@ilstu.edu), copying John Blakeman (jrblak1@ilstu.edu), College Research Committee chair. An email has been (or soon will be) sent from Elizabeth Kosuth to all tenured/tenure-track faculty with the guidelines and a frequently asked questions document. Additional information can be found at this website: https://nursing.illinoisstate.edu/research/university-research-grant/ • Doctoral Student Grants (DSGs) **will be funded** this year. These grants will be funded up to $1,000. An email regarding the DSG has been (or soon will be) sent by Elizabeth Kosuth to all graduate students and to faculty. Doctoral students should email their completed DSG proposals to Elizabeth Kosuth (ehkosut@ilstu.edu), copying John Blakeman (jrblak1@ilstu.edu), College Research Committee chair by Monday, January 19 at 4 pm.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

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	A funding decision will be made and communicated to applicants no later than early February, 2026. • Dr. Jessie Casida presented a summary of the ISU Excellence by Design strategic plan, specifically items related to research/scholarship/innovation and strategic goals and outcomes. The committee discussed the strategic plan and how to incorporate it into the committee's work going forward. Additional information will be disseminated and discussed College-wide and at future CRC meetings. • Scholarship-related faculty award applications will be due February 2. These awards include the Dr. Meridean Maas Faculty Research Mentor Award, the Early Career Research Award, and the Outstanding College Researcher Award. An email will be sent by Elizabeth Kosuth, apprising faculty of this opportunity, including the award guidelines/instructions.		
Consent Agenda – Assistant Dean for Academic Services: Kileigh Guido	None received.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Consent Agenda – Associate Dean for Academics: Rebekka Darner	None received.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A

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Consent Agenda – Dean: Caroline Mallory	None received. Information presented at the MCN College-Wide Meeting on Thursday, October 23rd.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Consent Agenda – Sandy Nielsen (Faculty)	Some standing committees were unclear on who would be eligible to serve as Chairs and Vice-Chairs. Standing committees were not informed in spring 2025 of whom would be serving on the committee in the following fall. -The eligibility is in Bylaws Article VII Section 5Ai ("…voting faculty members who have served as a member of the respective committee for at least one academic year."). Request Executive Council and College Council to present standing committee lists prior to March, while also referring to the Chair and Vice-Chair eligibility.	Last year's process and our current Bylaws have been examined. Thank you for bringing this forward.	☐ SH ☐ FH ☐ C ☐ A ☒ N/A
Open to Public Comment: 5 minutes (An individual speaker will be permitted to take two (2) minutes for his or her presentation)	Click here to enter text.	Click here to enter text.	☐ SH ☐ FH ☐ C ☐ A ☐ N/A

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College Council Chair- T Adelman-Mullally: 10 min	1. Per the consent agenda item from Executive Committee, the elected Graduate Student representative to College Council has missed the September and October meetings, is unable to attend our meeting, and therefore unavailable to serve. The Alternate has not responded to inquiry sent 10-14. Per MCN Bylaws Article III, Section 3: The Graduate Student Representative to College Council is considered VACANT. The College Elections Committee will need to hold a special election. Per Article III, Section 2iv, "If no student volunteers…this seat will remain vacant and will not be counted in quorum until the seat is filled." 2. MCN has been without representation on the University Review Committee (review body for the University ASPT process) and needs an eligible faculty member to complete the three-year term. According to the MCN Bylaws in Art II, Section 7, "The College Council shall determine the method of nomination and election of its representatives to the Academic Senate that is consistent with the ISU constitution." (though the details are contained in the ISU ASPT policy). According to the ISU ASPT 2023, those eligible to serve are those faculty members who are tenured, and those ineligible are members of Academic Senate and faculty members holding an administrative appointment. The vacancy is to be filled by the established election procedure. (https://provost.illinoisstate.edu/downloads/resources/ASPT%202023.pdf)		☐ SH ☒ FH ☐ C ☒ A ☐ N/A

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UMCC Chair- Janet LoVerde: 10 min	1. Approval of change in course hours for NUR314 Psychiatric and Mental Health Nursing prelicensure from 6 credit hours to 4 to be consistent with other specialty courses. The clinical hours will decrease to 48 (1.5 credit) and the didactic will decrease to 2.5 credit hours for total of 4 CH. Rationale: NUR314 didactic and clinical hours will be consistent with other specialty clinical courses such as Peds, Maternal Health, and Public Health. Decrease in hours, along with previously approved decrease in hours for NUR329 Public Health Nursing will allow for a student elective. 2. Approval to decrease total hours needed by accelerated students for graduation to 62 (from 65) due to decrease in credit hours for NUR314 effective Fall 2026. The change in hours impacts various aspects of the plan of study that are still under discussion. Impacts requiring additional discussion include total hours needed to graduate is 120CH, electives, total hours for the accelerated group, and semester hours in some groups/semesters. More discussion is needed in curriculum committee. Rationale: Decrease in hours in clinical courses will decrease total hours for accelerated students to graduate, they do not need an elective. Impacts on plan of study are still under discussion.	1. Motion to approve changes in hours for NUR314 from 6 CH to 4 CH, with 1.5 CH for clinical (48 hours) and 2.5 for didactic. 2. Motion to approve decrease in total credit hours needed by accelerated students to graduate from 65 to 62.	☒ SH ☒ FH ☒ C ☒ A ☐ N/A

College Council Chair- T Adelman-Mullally: 30 min	We have signed petitions to request amendments to our current Bylaws (see Article XI, Section 1, Letter A) 1. The amendment proposed to MCN Bylaws Article VI Section 1, Letter Ai would be to edit the language to state, "The College Council shall hold meetings at least once each month from August through December, February through May, and whenever deemed necessary." Rationale: Current language requires the College Council to meet in January when the students are on break. This could inadvertently either present a hardship for our student representative, and/or prevent their attendance and participation. 2. Article VII Section 2 Letter A: "By ~~April~~ the end of March of each year, the Executive Committee of the College Council shall appoint faculty and staff members for all College Council standing Committees, consistent with specifications as outlined in Section ~~6~~ 3." Rationale: "By April" really means "by the end of March" to facilitate the Fall planning for the shared governance structure and permits needed lead time to enact processes (permit current committee members to elect a committee chair for the next year based on survey results of preferences.) Additionally, the referenced section in this Article is NOT about specifications, instead the specifications are in Article VII, **Section 3**. 3. Article VIII Section 2, Letter Cii, "In elections calling for votes…no later than ~~April~~ the end of March each year, the CEC will circulate and retrieve electronic ballots…." Rationale: "By April" really means "by the end of March" to facilitate the Fall planning for the shared governance structure and permits needed lead time to enact processes. 4. APPENDIX 3: ELECTION PROCEDURES…. Section 1A (nominations): "By ~~March~~ the end of February…" Rationale: "By March" really means "by the end of February" to facilitate the Fall planning for the shared governance structure and permits needed lead time to enact processes. 5. APPENDIX 3: ELECTION PROCEDURES…. Section 2B (voting): "By ~~April~~ the end of March…" Rationale: "By April" really means "by the end of March" to facilitate the Fall planning for the shared governance structure and permits needed lead time to enact processes. 6. APPENDIX 3: ELECTION PROCEDURES….Section 4A (certification): "By ~~May~~ the end of March,…"	Click here to enter text.	☐ SH ☐ FH ☐ C ☒ A ☐ N/A

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	Rationale: "By May" really means "by the end of April". The original timeline ("By May") is AFTER the deadline for the Executive Committee to appoint faculty and staff members to College Council standing Committees. It is entirely too late when determining committee structures early enough to elect Chairs and Vice Chairs in April (potentially the last committee meeting in Spring). In consultation of an experienced member of the CEC, it is completely reasonable to certify the received election results quickly (it does not take up to 30 days). For context also see: -Article III Section 2 Letter Bii "...by not be on the College Faculty Status Committee and the College Council during the same academic year." (CEC results in late April are too late) -Article VII Section 3 Letter A "All tenure-line teaching faculty shall serve on at least one, and not more than two, standing committees, except for those serving as Chair or Vice-Chair on the College Council…" (CEC results in late April are too late). (All supportive materials [signed petitions and bylaws with amendments and rationales] are located in Teams folder: Relative to Proposed Bylaw Amendments)		

UPC Chair-Susie Watkins: 30 min	1. In October UPC, members voted on a motion for updated language in the Undergraduate Student Handbook since Public Health (NUR 329) and Pediatric Nursing (NUR 317) are now separated courses. Language approved and brough as a motion to College Council. 2. In October UPC, members reviewed and updated scoring rubrics for Trad. BSN and ABSN applications. Some small changes were made based on how they have worked over previous review cycles, and the essay and interview component was removed. (See updated rubrics in Teams folder: UPC)	1. UPC makes a motion to remove the following language from the Undergraduate Student Handbook: "For Traditional Prelicensure and Accelerated Students: When students are concurrently enrolled in both NUR 317 Care of Children and NUR 329 Public Health Nursing, they share a clinical experience. If a student receives a grade of less than a C in NUR 317 Nursing Care of Children theory or NUR 329 Public Health Nursing theory or if the student receives an unsatisfactory in the shared clinical that results in course failure, the student is required to retake NUR 317 theory, NUR 329 theory, and the clinical, but it will only count as one course failure for purposes of the	☐ SH ☐ FH ☐ C ☐ A ☐ N/A

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		dismissal policy. In this case, students must still repeat both courses and the clinical when first offered and based on space availability." 2. UPC makes a motion to approve the updated scoring rubrics for Trad. BSN and ABSN applications.	

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GPCC Chair- Kirsten Clerkin: 10 min	• In May 2025, the BSN to DNP sequence was removed by approval in MCN College Council due to concerns related to the common application system (GradCAS) preventing a seamless transition for BSN to DNP. • The ISU application system (GradCAS) no longer supports students completing one application for the BSN-DNP and being able to graduate with their MSN while continuing into the DNP program. -The MSN degree is required to sit for the FNP certification exam. • Current concern: There are a couple of students currently still following the BSN to DNP plan to study, though there are not enough students to offer a course (NUR 569) in the previous BSN to DNP plan to study. • We need a pathway for students to complete their BSN to MSN (NLM) and post-masters to DNP following these existing plans of study.	GPCC makes the motion to move current BSN-DNP:NLM students to the MSN-NLM and Post-master's DNP programs on their academic records. Rationale: The BSN to DNP plan of study no longer exists due to concerns presented with GradCAS. These students who were following the previous BSN to DNP (NLM) plan to study need to be converted to the BSN to MSN (NLM) and MSN to DNP plan of study.	☐ SH ☐ FH ☒ C ☐ A ☐ N/A

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Adjourn 1 minute	Chair called for the meeting to be adjourned. Enter name seconded that motion. Meeting was adjourned at 00:00 pm.	none	☐ SH ☐ FH ☐ C ☐ A ☒ N/A